

Lowell Public Schools: Reilly

Family Orientation

Remote Learning

September 10, 2020





Rationale for Our Remote Plan

With parent feedback about the emergency closure, we developed this plan to:

- Provide all students with the materials they need to do the work (devices, supplies);
- Ensure that parents can observe their children in remote learning and easily see their children's progress and completion of assignments;
- Implement district policies for attendance, assessment and grading
- **Parents and Families as Partners**



Family Responsibilities for Remote Learning

What will I as a parent need to do?

- Maintain typical routines for school days, such as wake up early enough to be on time to log in
- Pick up student breakfasts and lunches at distribution sites if you are using our food service program
- Charge or plug in devices--use LPS devices just for school
- Help log into Clever
- If your child has difficulty attending to the schedule, someone may need to redirect.
- Eliminate distractions like televisions, music, and game consoles during school hours and have your child use headphones if helpful.
- Keep all school supplies organized and safe.



Procedures, Contact Information, Attendance, Expectations

- School Hours remain the same: **8:30 - 2:50**
- Students should be completing their work DURING the day with the support of our school staff.
- Expectation is that students “attend” their scheduled sessions with their teachers, participate in both live sessions and independent work time, and complete assignments.
 - Homeroom teacher is their assigned classroom
 - Special Education & ELL teachers will also be taking groups during students scheduled days for break out ZOOM/Google Meet sessions.
 - AA Structured Schedule within the school day
 - Paraprofessionals and tutors may also be supporting students remotely.
- Unfinished work is NOT homework. (**No Homework Policy**)
- Technical support will be available for help with devices by entering a ticket at [www.http://helpdesk.lowell.k12.ma.us/](http://helpdesk.lowell.k12.ma.us/)
- NO Visitors are allowed into the building, due to COVID, unless scheduled. NO field trips or in person Open House



Resources, Student Access, & Platforms

- Grade levels will be using the same electronic platforms for learning: PreK-2 will be using Seesaw, Grades 3-12 will use Google Classroom
- Students will login through **CLEVER**. Younger students will have a QR scan card, others will login with their LASID and DOB
- Teachers will ALL communicate through the **Bloomz** app, their email and by phone.
- Devices and supplies will all be provided to your child
 - Parents will have to come to the school to sign out a device and pick up the materials (**Schedule to Follow**).
 - Passwords for platforms will be provided at that time
 - Students submit work electronically, unless writing in a journal



Resources, Student Access, & Platforms, continued...

Online supports:

- Clever / Learning Management System (LMS): Buzz LMS
- LEXIA
- STMath
- Raz-Kids
- Epic!
- Tumblebooks / Junior Guild Library
- District online tutorials
- Bloomz
- School website (<https://www.lowell.k12.ma.us/Domain/26>)
- Social Media
 - Reilly Register- Smore Newsletter
 - Facebook @lpsdreilly
 - Twitter @ReillyLPS



Attendance

- Student attendance will be taken daily and entered into our database system by our school clerk.
- If students are sick, parents should still CALL the school at 978-937-7652 for record keeping and doctor's notes should be emailed or faxed (978-446-7423) to the school to excuse absences
- Student must attend each session to be marked present (unless exception in IEP or 504 plan)
- Attendance will be monitored carefully by teachers and administrators. We will reach out when we see many absences or a pattern of absences to create an attendance plan.
- School-based attendance teams will track “daily or weekly meaningful interactions” and follow the LPS district attendance intervention plan.

Bridge Classrooms

- Bridge Classroom Assignments - Remote

Grade 1:

Mrs. Gallagher (Ms. McManus); Mrs. Cassella (Mrs. Ippolito); Mrs. Giliberti /D'Amario (Gillis) / **Mrs. Gudewich - In Person (Ms. Welch)**

Grade 2:

Ms. Bilodeau (Mrs. Gudewich); Mrs. Dunham (Mrs. Gallagher); Mrs. Chase (Mrs. Cassella)/**Ms. Page - In Person (Mrs. Giliberti)**

Grade 3:

Mrs. Cruz (Mrs. Dunham); Ms. Klobucher (Ms. Bilodeau); Mrs. Kennedy (Ms. Page) / **Mrs. Seaver - In Person (Mrs. Chase)**

Grade 4:

Mrs. Jubinville (Ms. Klobucher); Mrs. Reis (Mrs. Kennedy); Ms. Zaharakes (Mrs. Seaver) / **Mrs. Walsh / Mrs. Chan - In Person (Mrs. Cruz)**

- In Person Assignments - Lottery waitlist
- Family Notifications

	K	1	2	3	4
9:25	Breakfast/routines/Attendance Morning Meeting	Breakfast/routines/Attendance Morning Meeting	Breakfast/routines/Attendance Morning Meeting	Breakfast/routines/Attendance Morning Meeting	Breakfast/routines/Attendance Morning Meeting
10:15 (Screen Break)	Math	Phonics	Phonics	Writing	AA
11:10 (Screen Break)	Literacy	AA	Reading/ Writing	Reading, Math, Science	Reading, Math, Science
12:10 12:10 - 12:35	IRA Lunch 12:10 - 12:35	Writing Lunch 12:10 - 12:35	AA Lunch 12:10 - 12:35	Reading, Math, Science Lunch 12:10 - 12:35	Reading, Math, Science Lunch 12:10 - 12:35
1:25	Centers	Reading	Math	AA	Reading, Math, Science
2:20 (Screen Break)	AA	Math	Science /SS	Reading, Math, Science	Writing



Daily Schedule of Synchronous (Live) & Asynchronous (Independent work) Sessions

Sample Schedule (Launch, Explore, Summary)

Grade 2 :

8:30-8:50 Breakfast, Log-In, Attendance, Morning Announcements

8:50-9:15 Morning Meeting

9:15 - 9:45 Phonics (10 min. screen break)

9:55 - 10:40 Reading (10 min. screen break)

10:50 - 11:15 Writing

11:20 - 12:10 AA (Art, Music, STEM, PE)

12:15 - 1:00 Lunch / Recess / Break

1:00 - 1:45 Math (10 min. screen break)

1:55-2:30 Sci/SS

2:30 - 2:50 WIN (Individual support, student check-ins)



Grading

Progress Reports & Report Cards

- Using our usual progress report and report card schedule
 - PR - 10/28; 3/3; RC 12/21; 3/29

- Report card criteria is based on the the curriculum maps for the year

- There will be standards-based report cards for PreK - 4 students



Assessments

- Students will take diagnostic assessments on the computer.
 - iReady; ST Math
- Individual Reading Assessments
 - Informal (All) and Formal F & P (Below Benchmark)
- Ongoing Formative Assessments
- One-to-one conferences



Supports Available for Families

Please let us know if you need help accessing any of these supports:

- Social Worker
- Food Service Sites
- Bilingual Parent Liaisons
- Catie's Closet

Information will be sent to you by:

- Bloomz (must connect with password)
- Phone Calls (need accurate numbers)
- Emails (need accurate email address)
- Smore Newsletters - Reilly Register
- Facebook @lpsdreilly; Twitter @ReillyLPS) (must follow)
- School Website <https://www.lowell.k12.ma.us/Domain/26>



Device & Materials Distribution Plan

School Specific Information

- All students will be receiving a LPS device for the school year to engage in remote learning
 - We will be providing Chromebooks to students in Gr 3 & 4 beginning **9/14**
 - We will be providing MacBook laptops to Gr K-2 beginning **9/14**
 - **Mon. - Tues. 10:00-12:00; 1:00 - 6:00**
- Families will receive appropriate materials for the start of the year when they come to pick up the computer device
 - Reilly Remote Totes
 - In Person & Remote Students



Device & Materials Distribution Plan

What to expect when you pick up your student computer device:

There are THREE forms families can expect when you arrive to pick up the device:

- **Acceptable Use Form** - this 4 page document explains exactly what is considered *acceptable use* of a LPS computer device - you will take this home with you.
- **Device Receipt Form** - a staff member will help you complete this form for our records that documents your student's information and the exact device received
- **Insurance Information** and web-link - you will receive information about an optional insurance program which covers damage and/or loss of the device for \$24 for the full year



Next Steps

- Device Distribution:
 - Week of 9-14-2020
 - Mon. - Tues
10:00 - 12:00; 1:00 - 6:00
- Reilly Remote Totes- Supplies
- Update Communication Information
 - Student Emergency Form
 - phone, email
 - Platform Passwords
- In-Person Family Orientation to learn about school safety and procedures